

Employee Benefits Liability Supplement



This is Claims Made and Reported Coverage.

Named Insured	
----------------------	--

1. Limits Provided

Limit Per Employee	Aggregate Limits	Deductible
\$,	\$,	\$,

2. Employee Benefits Administration

a. Provide the number of employees eligible for your Employee Benefits Program				
b. Is each eligible employee provided with a copy of the Employee Benefits Program	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
c. Do you require a signed acceptance or rejection of program benefits from each eligible employee	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
d. Do you have written procedures for the administration of your Employee Benefits Program	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
e. Do you have internal audit procedures to ensure compliance with your PHA's Employee Benefits Program	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
f. Are terminating employees made aware of their rights regarding extension of any benefits	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
g. Do you have collective bargaining agreements with any labor unions that mandate specific benefit coverages	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

3. History

a. What is the length of time you maintain Employee Benefits records	
b. Advise the frequency and extent of any Employee Benefits audits	

4. Claim History

a. Provide details of any negligent act, error or omission claim that was filed or is pending against the Housing Authority	
b. Provide details of any incident or dispute that may become a claim	

Housing Authority Insurance Group is a trade name for a family of affiliated companies which includes Housing Authority Risk Retention Group, Inc.; Housing Authority Property Insurance, A Mutual Company; Housing Authority Insurance Inc.; Housing Insurance Services, Inc.; Housing Telecommunications, Inc.; Satellite Telecommunications, Inc.; Housing Investment Group, Inc.; and Housing Enterprise Insurance Company, Inc.